

University Baptist Church

Employment Application

Personal Information	
Name (Last, First, MI)	
Street Address	
City, State, Zip	Home Phone Number
Email Address	Cell Phone Number

Employment Desired	
What position are you applying for?	
How did you hear about this position?	
Date available for work:	
Are you currently part of the UBC community?	If yes, how long?
Are there any other experiences, skills or qualifications, which you feel would especially fit you for this role?	
What are salary expectations for this role?	

Education					
	Name of School	Location of School	Course of Study	Total Years of Study	Degree/Diploma
High School					
Undergraduate College					
Graduate/Professional					
Other (Specify)					

Employment History			
List below all employers during the past 10 years starting with your current or most recent employer. Account for all periods of unemployment. You must complete this section even if you are attaching a resume. May we contact your current employer? Yes _____ No _____			
Employer	Start date	End date	Essential Job Functions of final position
Address			1
City, State, Zip			2
Phone Number			3
Job Position(s)			4
Name and email of Supervisor			
Reason(s) for leaving			
What skills did you bring to this company?			

Employer	Start date	End date	Essential Job Functions of final position 1 2 3 4
Address			
City, State, Zip			
Phone Number			
Job Position(s)			
Name and email of Supervisor			
Reason(s) for leaving			
What skills did you bring to this company?			

Employer	Start date	End date	Essential Job Functions of final position 1 2 3 4
Address			
City, State, Zip			
Phone Number			
Job Position(s)			
Name and email of Supervisor			
Reason(s) for leaving			
What skills did you bring to this company?			

Professional References		
Name	Company name	Relationship & years acquainted
Occupation	Telephone	
Address	Email	

Name	Company name	Relationship & years acquainted
Occupation	Telephone	
Address	Email	

Name	Company name	Relationship & years acquainted
Occupation	Telephone	
Address	Email	

Applicant's Statement

The facts set forth in my application for employment are true and complete. I understand that if employed, false statements on my application shall be considered sufficient cause for dismissal. You are hereby authorized to make investigation into my personal history and financial credit record through any investigative or credit agencies or bureaus of your choice in compliance with applicable laws or statutes.

I understand that employment at University Baptist Church is "at will," and includes no guarantee, contract, or promise of employment for any specified length of time. I further understand that a criminal record check will be conducted on me, and I consent to any such check.

I authorize the use of any information in this application and any attached supplements to verify my statements, and I authorize the past employers, schools, churches, all references, and any other persons or organizations, whether or not identified in this application, to answer all questions asked concerning my ability, character, reputation, and previous employment record. I release all such persons from any and all liability or damages on account of having furnished such information.

Signature of Applicant

Date